



Help us get there.



We're building change in Brampton.

The urban centre we serve is one of the youngest, fastest growing, most diverse cities in the country. We're aiming high and thinking big, to position Brampton as an emergent global city of the future.

Leaders in our organization understand success requires passion, creativity and agility. We value progress over process. We hold each other accountable. We are a team who is engaged, excited and empowered to deliver results for Brampton.

Exciting things are happening at the City of Brampton. Take a look at what employees are working on related to our [Term of Council Priorities](#) moving us forward towards [The Brampton 2040 Vision](#).

SUPERVISOR, BUILDING INSPECTIONS

POSTING NUMBER: 104170

HIRING SALARY RANGE: \$92,190.00 - \$103,714.00 PER ANNUM

MAXIMUM OF SALARY RANGE: \$115,237.00 PER ANNUM

AREA OF RESPONSIBILITY:

Reporting to the Manager, Inspections, this position is responsible for the field supervision of Inspectors; monitors the inspection program to ensure proper and consistent application of technical standards and divisional standard practices; makes recommendations for improvements in procedures, methods and policies. Provides guidance and direction to Building Inspectors.

- Responsible for the day-to-day implementation of procedures, policies and regulations for building inspections.
- Provides guidance to and leads inspectors in the implementation of their duties.
- Reviews Inspector's daily inspection reports and orders.
- Monitors the Inspection tracking (AMANDA) program.
- Prepares reports and summaries for complex projects, and projects with technical or regulatory issues.
- Establishes inspection protocol on new projects.
- Coordinates special inspections, final inspections and site meetings for special and major projects.
- Coordinates retrofit and hand-off inspections with Fire Department.
- Interacts with designers, contractors, trades, homeowners, internal and external agencies (Public Works, Development Engineering, By-law Enforcement, Fire Department, Region of Peel – Public Works, Conservation Authorities, etc.).
- Responds to enquiries and complaints as assigned and takes appropriate action.

- Participates in the recruitment process for Inspectors and provides input.
- Participates in the training of new inspectors and implementation of new and revised inspection processes.
- Assists Manager of Inspections in the preparation and maintenance of standard practices.
- Maintains and updates current knowledge, skills and professional certification to meet organizational and provincial standards.

SELECTION CRITERIA:

- Post-secondary diploma or degree: Certified Engineering Technologist (OACETT) or Architectural Technologist (MAATO); or the equivalent thereof;
- Successful completion of Legal, Part 9 and Part 3 Building Code courses are mandatory.
- Minimum of 5 years in a building code enforcement capacity or related construction regulatory environment; managerial/supervisory experience in a related field is preferred.
- Proven ability to work effectively with staff in a team environment.
- Computer literate and experienced working with office software such as MS Word, Excel, etc.
- Demonstrated public relations and customer service skills.
- Proficient in oral and written communication; good performance and work record.

***Various tests and/or exams may be administered as part of the selection criteria.*

Job status: Permanent
Job Type: Management and Administration

Applications must be received by: August 9, 2021

Alternate formats will be provided upon request.

As part of the corporation’s Modernizing Job Evaluation project, this position will undergo an evaluation which may result in a change to the rate of compensation. Any changes affecting this position will be communicated as information becomes available.

If this opportunity matches your interest and experience, please apply online at: www.brampton.ca/employment quoting **reference #104170 by August 9, 2021** and complete the attached questionnaire. We thank all applicants; however, only those selected for an interview will be contacted. The successful candidate(s) will be required, as a condition of employment, to execute a written employment agreement. A criminal record search will be required of the successful candidate to verify the absence of a criminal record for which a pardon has not been granted.

Please be advised, the City of Brampton uses email to communicate with their applicants for open job competitions. It is the applicant’s responsibility to include an updated email address that is checked daily and accepts emails from unknown users. As we send time sensitive correspondence via email (i.e. testing bookings, interview dates), it is imperative that applicants check their email regularly. If we do not hear back from applicants, we will assume that you are no longer interested in the Job Competition and your application will be removed from the Competition.



The City is an equal opportunity employer. We are committed to inclusive, barrier-free recruitment and selection processes and work environments. If you require any accommodations at any point during the application and hiring process, please contact TalentAcquisition@brampton.ca or 905.874-2150 with your accommodation needs, quoting the job opening ID#, job title. Any information received relating to accommodation will be addressed confidentially.